

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

ROBO X WORCESTER LODGE

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

Victoria

* Family name

Hazell

* E-mail

[REDACTED]

Main telephone number

[REDACTED]

Include country code.

Other telephone number

[REDACTED]

Indicate here if you would prefer not to be contacted by telephone

Are you:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House?

Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

09382043

Business name

ROBOMAGIC LIVE LIMITED

If your business is registered, use its registered name.

VAT number

GB 363877161

Put "none" if you are not registered for VAT.

Legal status

Private Limited Company

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Address Description

The proposed venue is located adjacent to Worcester Lodge of the Badminton Estate on the A433 outside of Didmarton, Gloucestershire. The following coordinates give an approximate location of the greenfield site. It should be noted that the licensable area does not include the building known as Worcester Lodge. Please refer to App A - Licensable Area for more information.

Grid Reference

ST 81024 87018

Grid Reference (6 figure)

ST810870

X (Easting) , Y (Northing)

381024 , 187018

Latitude , Longitude (decimal)

51.581697 , -2.2752557

Latitude , Longitude (degs, mins, secs)

51°34' 54" N , 002°16' 31" W

What3Words :

booster.enveloped.pits

Address (near) :

Worcester Lodge, A433, Didmarton, Cotswold District, Gloucestershire, West of England, England, GL9 1AH, United Kingdom

Postcode (nearest) :

Continued from previous page...

GL9 1AH

Further Details

Telephone number



Non-domestic rateable value of premises (£)

0

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

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NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Continued from previous page...

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Limited company.
Robomagic Live is the leading independent full-service promoter of live entertainment in the UK and Europe.

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth
dd mm yyyy

* Nationality

[Documents that demonstrate entitlement to work in the UK](#)

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OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

Continued from previous page...

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

The premises is a greenfield site owned by the Badminton Estate, accessed via Worcester Lodge (foot traffic and public access) from the A433 and via Holly Bush Lane (contractors and suppliers).

The closest residential area is Didmarton.

The proposed licensable area and the ancillary areas (such as those proposed for parking) are all fully laid to grass

The proposed licensable area will include a variety of temporary structures such as bars for the sale of alcohol, stages, traders, seating and other production structures that will be a mix of cabins and marquees.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRDAY

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SATURDAY

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SUNDAY

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Will the performance of a play take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Some events on the premises may include performance of plays. Music will be a mix of amplified and non amplified.

State any seasonal variations for performing plays

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non standard timings. Where the premises will be used for the performance of a play at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Programming will be scheduled to end at 23:00hrs on each day that is licensed. However, for the purposes of ensuring that there is no breach of license, an additional 30 minutes has been included if delays earlier in the day result in performance running beyond 23:00hrs. Any delay longer than 30 minutes will result in early curtailment of the programme and no performance will continue beyond 23:30hrs.

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PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

Yes No

Standard Days And Timings

Continued from previous page...

MONDAY

Start

End

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End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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End

Will the exhibition of films take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not
exclusively) whether or not music will be amplified or unamplified.

Some events in the premises may include screenings of film, or maybe exclusively for the screening of films.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Continued from previous page...

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Programming will be scheduled to end at 23:00hrs on each day that is licensed. However, for the purposes of ensuring that there is no breach of license, an additional 30 minutes has been included if delays earlier in the day result in performance running beyond 23:00hrs. Any delay longer than 30 minutes will result in early curtailment of the programme and no performance will continue beyond 23:30hrs.

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Potential usage of the site could include sporting events within a temporary structure and would likely include amplified music and PA systems.

State any seasonal variations for indoor sporting events

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non-standard timings. Where the premises will be used for indoor sporting events at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Programming will be scheduled to end at 23:00hrs on each day that is licensed. However, for the purposes of ensuring that there is no breach of license, an additional 30 minutes has been included if delays earlier in the day result in performance running beyond 23:00hrs. Any delay longer than 30 minutes will result in early curtailment of the programme and no performance will continue beyond 23:30hrs.

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

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Continued from previous page...

WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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Will the boxing or wrestling entertainment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Potential usage of the site could include boxing or wrestling events and would likely include amplified music and PA systems.

State any seasonal variations for boxing and wrestling entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non-standard timings. Where the premises will be used for the boxing or wrestling entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Programming will be scheduled to end at 23:00hrs on each day that is licensed. However, for the purposes of ensuring that there is no breach of license, an additional 30 minutes has been included if delays earlier in the day result in performance running beyond 23:00hrs. Any delay longer than 30 minutes will result in early curtailment of the programme and no

Continued from previous page...

performance will continue beyond 23:30hrs.

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PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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Will the performance of live music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Events on the premises will include the performance of amplified live music.

Continued from previous page...

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Programming will be scheduled to end at 23:00hrs on each day that is licensed. However, for the purposes of ensuring that there is no breach of license, an additional 30 minutes has been included if delays earlier in the day result in performance running beyond 23:00hrs. Any delay longer than 30 minutes will result in early curtailment of the programme and no performance will continue beyond 23:30hrs.

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PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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SATURDAY

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SUNDAY

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Will the playing of recorded music take place indoors or outdoors or both? Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

Indoors Outdoors Both

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Events on the premises will include the performance of recorded music. This includes changeover music between live music artists on stage.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Programming will be scheduled to end at 23:00hrs on each day that is licensed. However, for the purposes of ensuring that there is no breach of license, an additional 30 minutes has been included if delays earlier in the day result in performance running beyond 23:00hrs. Any delay longer than 30 minutes will result in early curtailment of the programme and no performance will continue beyond 23:30hrs.

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PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

Yes No

Standard Days And Timings

MONDAY

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Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

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TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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Will the performance of dance take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Some events on the premises may include performance of dance. Music will be a mix of amplified and non amplified.

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Programming will be scheduled to end at 23:00hrs on each day that is licensed. However, for the purposes of ensuring that there is no breach of license, an additional 30 minutes has been included if delays earlier in the day result in performance running beyond 23:00hrs. Any delay longer than 30 minutes will result in early curtailment of the programme and no performance will continue beyond 23:30hrs.

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

Standard Days And Timings

MONDAY

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End

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End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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Give a description of the type of entertainment that will be provided

Continued from previous page...

Performances of Comedy, Cabaret, Fireworks or other non musical performance could be regarded as licensable activities and are included here.
Events on the premises will provide provision for dancing as well as mixed standing and seated shows.

Will this entertainment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Any performance on the premises will primarily be amplified with the potential for a small amount of non amplified.

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Programming will be scheduled to end at 23:00hrs on each day that is licensed. However, for the purposes of ensuring that there is no breach of license, an additional 30 minutes has been included if delays earlier in the day result in performance running beyond 23:00hrs. Any delay longer than 30 minutes will result in early curtailment of the programme and no performance will continue beyond 23:30hrs.

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

Standard Days And Timings

MONDAY

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End

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End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

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TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None.

Continued from previous page...

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth
dd mm yyyy

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Continued from previous page...

Adult entertainment or services will not form part of Robomagic programme at the premises. Anything that is programmed that could be construed as to be of an adult theme would be clearly highlighted in programmes and stage signage. However this is highly unlikely. Furthermore any performance involving nudity or of a sexual nature would require a Sexual Entertainment Licence and there is no intention of applying for one.

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

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End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

None.

Continued from previous page...

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General –all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

Definitions:

A. Event Organiser: Robomagic Live are the event organisers and the holders of the premises licence.

B. Event Management Team: This refers to the key team of people assisting the Event Organiser in delivering a safe event and promoting the licensing objectives. This includes the Event Organiser and potentially key personnel contracted by the Event Organiser, for example; the Head of Security and/or Health and Safety Officer.

C. Responsible Authorities: has the meaning ascribed to it by the Licensing Act 2003.

D. Safety Advisory Group ("SAG"): This refers to a group set up by or on behalf of the Licensing Authority comprising representatives of responsible authorities and other organisations concerned with issues of safety at events whose purpose is to advise event organisers with regard to matters of public safety.

E. Venue Manager: refers to the Badminton Estate and their nominated representative.

F. Planning Stage: The period when an Event Organiser has proposed a licensable event to take place within the premises.

G. Live Event Days: Refers to the days that the premises is open to the public and licensable activities will be taking place.

H. Licensable Area: refers the area marked by the red outline on App A –Licensable Area where licensable activities will take place.

I. The Premises: refers to the area defined by the Licensable Area.

J. Event Management Plan ("EMP"): Is a "living document" that outlines the management structure, roles and responsibilities, contact details, organisation, control, monitoring, communication plans, policies and procedures of the event management team, production schedules, contractor information and comprehensive method statements relating to the effective delivery of the event.

EVENT MANAGEMENT PLAN

The EMP will vary in scope and content for each event, but at a minimum should include (either as part of a single document or a series of documents) the following:

- An overall description of the event, the style(s) of any music to be performed and the anticipated demographics of attendees.

- A detailed plan of the event site.

- Details of persons with specific responsibilities for ensuring the smooth running and safety of the Event

- Details of the Event Organiser's public and occupiers' liability insurances.

- A Security and Stewarding Plan

- A Crowd Management Plan

- An Emergency and Contingency Plan

- An Alcohol Management Policy

- Where relevant to the nature of the event, a Drug Policy

- A Noise Management Plan to be prepared and shall include the following:

(i) the nominations of an acoustics person responsible for monitoring noise levels ("the noise monitoring officer").

(ii) an assessment of appropriate noise levels;

(iii) arrangements for noise monitoring throughout the event and the recording of the same;

(iv) response to any noise complainant (to include contact numbers for any residents to use should any issue arise during

Continued from previous page...

the event); and

(v) action to be taken should noise monitoring establish that appropriate noise levels are being exceeded.

- A First Aid and Welfare Plan.
- Where minors are permitted, a Child Welfare Plan
- A Traffic Management Plan
- Risk Assessments
- Fire Risk Assessment that will include details of fire fighting equipment and any pyrotechnic displays planned.

ADDITIONAL CONDITIONS

- A summary of the premises licence is to be displayed at each public entrance to the licensable activity, festival or event.
- All structures and stage areas will be erected and maintained by professional contractors who will ensure that all structures are in accordance with the relevant British Safety Standards.
- Details of all proposed events (including a description of the nature of the event, what licensable activities are proposed and on what days/times, the anticipated attendance and where within the premises the event will take place will be provided to the Licensing Authority and SAG at the earliest opportunity each calendar year and any changes shall be notified to the SAG in writing (by email) as soon as is reasonably practicable.

ALCOHOL RELATED CONDITIONS.

- A. Free potable water must be available at every alcohol outlet.
- B. Every retail sale or supply of alcohol under this licence must be made or authorised by a person who holds a personal licence. This Personal Licence Holder will take on the responsibilities of Bar Manager at each bar on site and shall:
 - (i) Be conversant with the requirements and responsibilities for the sale of alcohol and shall be given written designation of their responsibilities.
 - (ii) Directly instruct, monitor and support their staff in ensuring the requirements of the Licensing Act 2003 and this premises licence are adhered to at all times.
 - (iii) Brief all their staff before each event.
- C. No retail sale or supply of alcohol may be made under this licence:
 - (i) At a time when there is no designated premises supervisor in respect of the premises licence, or
 - (ii) At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- D. Alcohol must not be dispensed directly into the mouth of another person.
- E. The responsible person must ensure that staff do not carry out, arrange or participate in any irresponsible promotions.
- F. An Age Verification Policy must be in place at all times.
- G. The provision of smaller measures must be offered and displayed at all times. This includes wine in 125ml measures if sold by the glass, and spirits in 25ml or 35ml measures.
- H. The sale of alcohol for consumption off the premises will only be permitted when the alcohol is a specialist product e.g. local cider sold at a food and drink festival. For the avoidance of doubt, when performance or sporting events are the primary activity, alcohol will not be permitted to be taken off the premises. Open receptacles of alcohol will not be permitted to be removed from the site in any instance.
- I. Customers will not be permitted to bring their own alcohol on to site.
- J. Security and bar staff will monitor alcohol consumption to prevent drunken behaviour.
- K. The Event Organiser or any third party bar operator employed by the Event Organiser will provide an Alcohol Management and Bar Management policies and procedures.
- L. All alcoholic drinks for consumption on the premises shall be sold in plastic or paper cups, PET containers or opened cans .
- M. All bars shall be provided with sufficient lighting, and fire-fighting equipment, as well as sanitary and hand washing facilities for staff.

b) The prevention of crime and disorder

- A. When the event is open to the public, SIA registered security will be on the premises in numbers approved, by way of a risk assessment and Safety Advisory Group during the planning stage.
- B. Overnight security will be employed where equipment/infrastructure will be left overnight.
- C. If a crime or other incident requiring police attendance is reported to or discovered by a security operative, they shall

Continued from previous page...

obtain as much detail as possible with importance being placed on identifying victims, suspects, witnesses and endeavour to preserve the scene of crime where possible.

D. Where a risk assessment identifies a risk of anti social behaviour to local residents, patrols will be deployed to monitor residential areas.

E. If during the planning stage it is deemed necessary by the Police Service or the SAG, CCTV systems will be installed at the event so far as is reasonably practicable.

c) Public safety

A. The Event Organiser shall ensure that there is adequate access provision for Emergency Services vehicles. These routes must be kept clear at all times during event.

B. A member of the Event Management Team will carry out safety checks on site before the admission of the public. These checks will be logged in a safety check logbook, which will be stored on site and made available to authorised officers if requested.

C. Notices reminding drivers to remain within the speed limit of 10mph to be clearly displayed on all routes within the Premises that is used by motor vehicles.

D. A Fire Risk assessment will be undertaken in respect of all events in accordance with the Provisions of the Regulatory Reform (Fire safety) Order 2005 and Event Organisers will ensure staff, security and stewards work together to monitor fire safety in accordance with the outcome of the risk assessment.

E. All temporary electrical supplies, including all generators, distribution cabling and end connection for events shall be installed by specialist contractors in accordance with BS7909, fitted with a Residual Current Device (RCD) or Residual current Circuit Breaker with Overcurrent protection (RCBO) where necessary and suitably earthed in accordance with the site plan and power specifications.

F. No petrol generators will be allowed on premises when the licence is being utilised.

G. All electrical contractors working on site shall ensure that all works undertaken are in accordance with BS7671:2008 and the Electricity at Work Regulations 1989 (or such other regulation(s) as may be in force from time to time).

H. All portable electrical equipment and temporary installations associated with all work shall be protected by an RCD and suitably earthed.

I. When not in use, electrical equipment will be isolated. Event Organisers must ensure that all electrical equipment at the event is subject to the appropriate Portable Appliance Testing (PAT) and records of this are kept on site and available for inspection if required by authorised officers.

J. All temporary electrical works must have a Temporary Electrical Installation certificate completed by a qualified and certified professional.

K. The Event Organiser, if requested by an authorised officer, must make these certificates available.

L. The Event Organiser will ensure that adequate and appropriate measures are taken to guard against overhead and underground utilities such as live electrical cables.

M. All work and safety procedures carried out on site will need to comply with current legislation and best practice. Any changes in legislation will supersede conditions laid out in this application, thus ensuring events taking place on the premises remain up to date with health and safety procedures.

d) The prevention of public nuisance

A. Information on local transport, including local taxi numbers will be displayed to facilitate safe transport home.

B. Clear and concise travel instructions will be communicated to event goers and signage will be displayed to all routes to the venue car parks to minimise the risk of disruption to the surrounding road network. This will be detailed in the Traffic Management Plan relevant to the event.

C. Generators and other noisy machinery including refrigerated vehicles shall be adequately silenced, screened and/or located distant from any residential premises to prevent noise nuisance to local residents.

D. Operators of generators, cooler plant and other machinery should ensure that noise level limitations are stated within their Noise Management Plan.

E. Vehicle and pedestrian access and exit routes and dedicated parking zones will be controlled by event staff to prevent noise disturbance to local residents.

F. Door supervisors, security and stewards will monitor the behaviour of customers leaving the premises and signs encouraging customers to leave the premises quietly will be placed at exits where required, i.e. at events that finish late in the evening.

G. The management and staff are pro-active in informing all customers to leave the premises quietly.

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H. Litter picking will take place within the licensable area, external car parks and roads and footpaths surrounding the site.

e) The protection of children from harm

A. A Challenge 25 policy will be implemented across all bars.

B. Nobody under the age of 18 years of age shall be permitted to sell alcohol.

C. The Designated Premises Supervisor shall ensure that all staff, by way of an Age Verification Policy, are instructed about the acceptable forms of identification for proof of age and are fully aware of the Challenge 25 scheme.

D. No Adult entertainment of a nude or physical nature will be permitted and where obscene language is used in performances, children will be excluded.

E. The admission of children to any exhibition of film will be done so in accordance with the age restrictions applied by the film classification body.

F. Where relevant to the admittance policy of a specific event, no accompanied under 16s will be permitted onsite.

G. When minors are permitted onsite, they will be given a designated wristband that is distinguishable from adult wristbands. For the avoidance of doubt the wristband will not be considered a form of age identification but instead is intended to assist with identifying minors in the audience.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

does not have the right to live and work in the UK; or

is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].

An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.

A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.

A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.

A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.

A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.

A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

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A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.

A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.

A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.

Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.

Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-

evidence of the applicant's own identity –such as a passport,
evidence of their relationship with the European Economic Area family member –e.g. a marriage certificate, civil partnership certificate or birth certificate, and
evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:

- (i) working e.g. employment contract, wage slips, letter from the employer,
- (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
- (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
- (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

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If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.

Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.

Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.

Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports –defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts –are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.

Live music: no licence permission is required for:

- o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
- o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
- o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
- o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
- o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.

Recorded Music: no licence permission is required for:

- o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
- o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
- o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

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Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.

Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:

- o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
- o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
- o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
- o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £125000 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £125000 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time.

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39999 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

8,100.00

DECLARATION

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[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my * licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/cotswold/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text" value="ROBO X WORCESTER LODGE"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>